



# Flight Attendant Professional Deductions

Proofs of expenses are required (receipts, credit or debit card statements, paystubs, etc.) Do not provide these to Diamond Financial; keep them for your records. All expenses below must be specifically for business use and not reimbursed by employer. Enter amounts as year's totals unless otherwise specified.

If both Taxpayer and Spouse are flight attendants, use an additional Professional Deduction sheet. DO NOT combine expenses on this form!

AIRLINE EMPLOYEED BY:

BASE DOMICILED:

Union Dues	\$	Jet Bridge/Jet Way Keys	\$	Manual Replacement	\$
Union Initiation Fee	\$	Cockpit Keys	\$	ID Replacement	\$
Union Assessments	\$	Personal Organizer	\$	Drug Testing Expenses	\$
		Logbook	\$	Foreign Language Expenses	\$
Professional Subscriptions	\$	Electronic Logbook	\$	ATM Fees on Layovers	\$
Trade Publications	\$	Travel Alarm Clock	\$	Currency Exchange Fees	\$
Organizational Dues	\$	Travel Security Device	\$	Passport Fee	\$
<b>Uniforms</b>		Travel Smoke Detector	\$	Passport Photo	\$
Uniform Payroll Deduction	\$	Int'l Voltage Converter	\$	Passport Expedite Fees	\$
Uniform Pants	\$	Company Business Cards	\$	Foreign Visa	\$
Uniform Shirt	\$	<b>Job Search</b>		Cell Phone Purchase	\$
Uniform Alterations	\$	Application Fees	\$	Date of Purchase	
Uniform Wings	\$	Interview Expense	\$		
Uniform Epaulets	\$	Publications Expense	\$	Tips to van drivers	\$
Uniform Tie	\$	Hotels	\$	Global entry fees	\$
Uniform Hat	\$	Resumes	\$	LINK insurance (UAL)	\$
Uniform Jacket	\$	Copying and Mailing	\$	Number of users on Cell Plan	
Uniform Winter Jacket	\$	Telephone	\$	Annual Cell Phone Plan Fees	\$
Uniform Leather Jacket	\$	Travel to Interviews	\$	Cell Phone Business Useage	%
Uniform Sweater	\$		\$	Business related Apps	\$
Uniform Scarf	\$		\$	Printer Toner/Ink	\$
Uniform Other:	\$		\$	Computer Paper	\$
Uniform Dry Cleaning	\$		\$	Trip Trading Software	\$
Uniform Travel Laundering	\$		\$	Bid Service Fees	\$
Uniform Home Laundering	\$		\$	Bid Mailing Fees	\$
Luggage	\$		\$	Annual Internet Plan Fees	\$
Luggage Repairs	\$		\$	Number of users on Internet Plan	
Airline Luggage Tags	\$		\$	Internet Business Useage	%
Flight Bag	\$		\$		
Flashlight	\$		\$	Computer Purchase	\$
Batteries	\$		\$	Date of Purchase	

## How to Determine Certain Deductions

Cell phone and internet service deductions are determined by totaling your year's fees for each, divide by number of users on the plan, and then determining the percentage of "business use". Business use is only actual communications between you and the company.

Please include your "per diem" sheets so Diamond Financial can determine your IRS city allowance deduction and van tips deduction. If your employer does not provide you with one please contact us.